**应聘人员登记表**

**No:**  应聘职位：

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | | |  | | | 性别 | |  | | | | | 出生年月 | |  | | | 照 片 | |
| 学历 | | |  | | | 婚否 | |  | | | | | 民 族 | |  | | |
| 身高 | | |  | | | | | 户籍所在地 | | | | |  | | | | |
| 专业 | | |  | | | | | 毕业院校 | | | | |  | | | | |
| 政治面貌 | | |  | | | | | 身份证号码 | | | | |  | | | | |
| 参加工作时间 | | |  | | | | | 健康状况 | | | | |  | | | | |
| 联系电话 | | |  | | | | | 电子邮箱 | | | | |  | | | | |
| 联系地址 | | |  | | | | | | | | | | | | | | |
| 现工作所在地 | | |  | | | | | | | | | | | | | | |
| 离职原因 | | |  | | | | | | | | | | | | | | | | |
| 教育经历 | 起止时间 | | | | 就读学校 | | | | | | 专业 | | | | 获取证书 | | | | 是否统招统考 |
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| 工作经历 | 起止时间 | | | | 工作单位 | | | | | | | | | | 专业/职位 | | | | 月薪（元） |
|  | | | |  | | | | | | | | | |  | | | |  |
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| 家庭  情况 | 姓名 | | | | 关系 | | 年龄 | | 文化程度 | | | 现工作单位 | | | | | 电话 | | |
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| 求职  性质 | □应届毕业生 □寻求稳定的工作 □为了更专业的工作 | | | | | | | | | | | | | | | | | | |
| □为了扩大工作经验 □为了晋升前途 □原工作薪水低 | | | | | | | | | | | | | | | | | | |
| □由于公司倒闭 □由于公司裁员 | | | | | | | | | | | | | | | | | | |
| 求职证明 | □身份证 □学历证书 □驾驶执照 | | | | | | | | | | | | | | | | | | |
| □职称证 □其他 | | | | | | | | | | | | | | | | | | |
| 计算机技 能 | □不会使用 □熟悉 三维绘图软件 | | | | | | | | | | | | | | | | | | |
| □熟悉 办公软件 □熟悉 二维绘图软件 | | | | | | | | | | | | | | | | | | |
| □其他 （请将您熟练使用计算机软件、技术名称于下划线处填列） | | | | | | | | | | | | | | | | | | |
| 个人档案存放地 | | | |  | | | | | | 缴纳保险截止日期 | | | | | |  | | | |
| 声明 | | 本人所填上述各项均属事实，若有不实或虚构，接受取消申请资格或受雇后被除名的处理。 | | | | | | | | | | | | 申请人签名： | | 年 月 日 | | | |

**请用楷体填写，并勾选适合的选项。**